



Child Safeguarding Statement and Risk Assessment Template

Child Safeguarding Statement

St John's Parochial School is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), the [Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools 2017](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of St John's Parochial School has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is Michael O'Toole
- 3 The Deputy Designated Liaison Person (Deputy DLP) is Patricia Fitzell
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

5 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DE website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\) Acts 2012 to 2016](#) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the DE website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - The Board of Management maintains records of all staff and Board member training

- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the abovenamed DLP as the “relevant person” (as defined in the Children First Act 2015) to be the first point of contact in respect of the school’s child safeguarding statement.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school’s procedures for managing those risks is included with the Child Safeguarding Statement.
- The various procedures referred to in this Statement can be accessed via the school’s website, the DE website or will be made available on request by the school.


Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

6 This statement has been published on the school’s website and has been provided to all members of school personnel, the Parents’ Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.

7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 2/2/22 [date].

This Child Safeguarding Statement was reviewed by the Board of Management on _____ [most recent review date].

Signed:  Signed: 

Chairperson of Board of Management

Principal/Secretary to the Board of Management

Date: 02/02/2022

Date: 2/2/22

Child Safeguarding Risk Assessment

Written Assessment of Risk of St John's Parochial School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of St John's Parochial School.

List of school activities	The school has identified the following risk of harm	The school has the following procedures in place to address risk identified in this assessment
Daily arrival and dismissal of pupils	<ul style="list-style-type: none">- Risk of child being harmed in the school by a member of school personnel.- Risk of child being harmed in the school by another child.- Risk of child being harmed due to a bullying of a child.- Risk of child being harmed due to inadequate supervision of a child.	<ul style="list-style-type: none">- Arrival and dismissal are supervised by Teachers and Special Needs Assistants.- Children are instructed by the Teacher on the yard to line up into class groupings on arrival and dismissal (in the yard or in the school hallway).- Children are instructed to walk in/out of the school in a mannerly fashion, in single file.- On dismissal the children are released to their parents one by one.- If an unknown adult comes to collect a child (e.g. a family friend, aunt, uncle etc.) and the school has not been informed beforehand by parents, the class teacher calls the parents to confirm the child has permission to go with that adult.- Children can walk home from school only if their parents have given the school permission in advance.

		<ul style="list-style-type: none"> - The School has in place a Code of Behaviour for pupils.
Recreation breaks for pupils	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of child being harmed in the school by another child. - Risk of child being harm due to a bullying of a child. - Risk of child being harm due to inadequate supervision of a child. 	<ul style="list-style-type: none"> - Recreation breaks are supervised by Teachers and Special Needs Assistants. - An SNA may need to leave the yard to attend to a child who is injured/entered the school without permission, to send a message to the staff on break or escort a visitor into the school. - Children are instructed by the Teacher on the yard to line up into class groupings. - Children are instructed to walk in/out of the school in a mannerly fashion, in single file. - Children are instructed to ask a teacher/SNA for permission before using toilet facilities during yard time - If an unknown adult comes into the school grounds/ Church grounds (where necessary) or the school premises the adults supervising approaches the unknown adult to determine the reason for their presence. - The School has in place a Code of Behaviour for pupils.
Classroom teaching	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of child being harmed in the school by another child. - Risk of child being harm due to a bullying of a child. - Risk of child being harm due to inadequate 	<ul style="list-style-type: none"> - All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - <i>The Child Protection Procedures for Primary and Post- Primary Schools 2017</i> are made available to all school personnel. - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i>.

	supervision of a child.	<ul style="list-style-type: none"> - The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post Primary Schools</i>. - The school adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting. - The School has in place a Code of Behaviour for pupils. - The teacher does not leave his/her class unattended, gets cover if called from or needs to leave the classroom. - All staff have been garda vetted.
One to one teaching	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. 	<ul style="list-style-type: none"> - Open doors/ glass in window of the door. - All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - <i>The Child Protection Procedures for Primary and Post- Primary Schools 2017</i> are made available to all school personnel. - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i>. - The teacher does not leave his/her class unattended. - Movements breaks may be supervised by Special Needs Assistants. - Parents are informed if children are withdrawn from class on a regular basis, e.g. for learning support or movement breaks.

		<ul style="list-style-type: none"> -All staff members are garda vetted
<p>Outdoor teaching activities</p>	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of child being harmed in the school by another child. - Risk of child being harm due to a bullying of a child. - Risk of child being harm due to inadequate supervision of a child. 	<ul style="list-style-type: none"> - All school personnel are provided with a copy of the school's Child Safeguarding Statement. - <i>The Child Protection Procedures for Primary and Post- Primary Schools 2017</i> are made available to all school personnel. - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i>. - The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post Primary Schools</i>. - The School has in place a Code of Behaviour for pupils.
<p>School Outings</p>	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of child being harmed in the school by another child. - Risk of child being harm due to a bullying of a child. - Risk of child being harm due to inadequate supervision of a child. - Risk of harm due to inappropriate relationship/communications between child and another child or adult. 	<ul style="list-style-type: none"> - All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - <i>The Child Protection Procedures for Primary and Post- Primary Schools 2017</i> are made available to all school personnel. - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i>. - The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post Primary Schools</i>. - The School has in place a Code of Behaviour for pupils.

		<ul style="list-style-type: none"> - A risk assessment will be completed before each school outing. - Changing rooms are closely supervised by staff when in use by children. - Parent/guardian helpers on trips will be informed that pictures may only be taken by staff members, saved to the school computer and then deleted from their own device. - Pupils are closely supervised by staff when transitioning from one area to another (e.g. going to the toilets, going to and from the bus) and when interacting with staff and/or volunteers from the establishment they are visiting. -Parent of pupils with needs may be contacted before an outing/event to discuss the risks involved. -It is the responsibility of the parent(s) to inform the school of any issues they may have concerning their child before a school outing/event.
<p>Use of toilet and changing in schools</p>	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of child being harmed in the school by another child. - Risk of child being harm due to a bullying of a child. - Risk of child being harm due to inadequate supervision of a child. - Risk of child being harmed in the school by 	<ul style="list-style-type: none"> - No more than one boy and girl per classroom are permitted to go to the toilet at any one time. - When using the toilet facilities for changing purposes, children will be sent in appropriate groups. - The front door is locked via a key pad system, all unknown/known visitors cannot enter the building unless access is granted (as toilets are located to the left of the front door). - A toileting procedure is in place for children with Special Educational Needs.

	<ul style="list-style-type: none"> - volunteer or visitor to the school. - Risk of harm to children with SEN who have particular vulnerabilities. - Risk of harm to child while a child is receiving intimate care. 	<ul style="list-style-type: none"> - The school has an intimate care policy/ plan which has been created in collaboration with parent(s) in respect of students who require such care. - Visitors are permitted to use the staff toilets ONLY.
Fundraising events involving pupils	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of child being harmed in the school by another child. - Risk of child being harmed due to a bullying of a child. - Risk of child being harmed due to inadequate supervision of a child. - Risk of harm to children with SEN who have particular vulnerabilities. - Risk of child being harmed in(or out of) the school by volunteer, visitor or unknown person to the school. 	<ul style="list-style-type: none"> - If an unknown adult approaches a child the adults supervising approaches the unknown adult to determine the reason for their presence. - The School has in place a Code of Behaviour for pupils. - A risk assessment will be completed before each school outing. - Parent/guardian helpers on trips will be informed that pictures may only be taken by staff members, saved to the school computer and then deleted from their own device. - Pupils are closely supervised by staff when transitioning from one area to another (e.g. going to the toilets, going to and from the bus) and when interacting with staff and/or volunteers from the establishment they are visiting.
Use of offsite facilities for school activities	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of child being harmed in the school by another child. 	<ul style="list-style-type: none"> - All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - <i>The Child Protection Procedures for Primary and Post-Primary Schools 2017</i> are made available to all school personnel.

	<ul style="list-style-type: none"> - Risk of child being harmed due to a bullying of a child. - Risk of child being harmed due to inadequate supervision of a child. - Risk of harm to children with SEN who have particular vulnerabilities. - Risk of child being harmed in(or out of) the school by volunteer, visitor or unknown person to the school. 	<ul style="list-style-type: none"> - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i>. - Children are instructed to walk in/out of the premises in a mannerly fashion, in single file. - The School has in place a Code of Behaviour for pupils.
<p>School transport arrangements including use of bus escorts</p>	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of child being harmed in the school by another child. - Risk of child being harmed due to a bullying of a child. - Risk of child being harmed due to inadequate supervision of a child. - Risk of harm to children with SEN who have particular vulnerabilities. - Risk of child being harmed in (or out of) the school by an unknown person. 	<ul style="list-style-type: none"> - All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - <i>The Child Protection Procedures for Primary and Post- Primary Schools 2017</i> are made available to all school personnel. - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i>. - The children are escorted out to the bus by a Special Needs Assistant. - If it does occur that there is only one child getting the bus then the child is to be escorted by two SNA's / Teacher. - If an unknown adult approaches a child the adults supervising approaches the unknown adult to determine the reason for their presence.

<p>Care of children with special educational needs, including intimate care where needed</p>	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of harm to children with SEN who have particular vulnerabilities. 	<ul style="list-style-type: none"> -- All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - <i>The Child Protection Procedures for Primary and Post- Primary Schools 2017</i> are made available to all school personnel. - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i>. - A toileting procedure is in place for children with Special Educational Needs. - The school has an intimate care policy/ plan in respect of students who require such care.
<p>Management of challenging behaviour amongst pupils including appropriate use of restraint where needed</p>	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of harm to children with SEN who have particular vulnerabilities. 	<ul style="list-style-type: none"> - All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - <i>The Child Protection Procedures for Primary and Post- Primary Schools 2017</i> are made available to all school personnel. - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i>. - The school has a Special Educational Needs policy. - The Special Needs Assistants and Teachers follow guidelines from relevant professional bodies such as Occupational Therapists,

		<ul style="list-style-type: none"> - The Special Needs Assistants and Teachers follow guidelines from relevant professional bodies such as Occupational Therapists, Psychologists etc. - The School has in place a Code of Behaviour for pupils. - The school also has an Action Plan for managing challenging behaviour.
Administration of Medicine	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. 	<ul style="list-style-type: none"> - Prescribed medication is not administered by staff without a letter from a General Practitioner/Consultant. - Self-medication is only permitted with written parental consent and a letter from a General Practitioner, details of which to be decided by BoM. - In severe cases, the BoM may request additional information (including medical report from consultant/hospital) from parents to facilitate the administration of medication - It is the responsibility of the parent(s) to ensure all medicines are in date and in suitable condition for use.
Administration of First Aid	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of neglect. 	<ul style="list-style-type: none"> - If a serious injury occurs, parents are informed immediately and note made in the incident book. - Children who receive a head injury may be given an icepack, depending on severity and parents will be informed. - If a child complains of being ill, depending on the severity of complaint, the children are monitored, and the parents are contacted if the complaint continues or worsens.

		the complaint continues or worsens.
Curricular provision in respect of SPHE, RSE and Stay Safe	- Non-teaching of same	- If a child has a severe medical condition that may require day-to-day interventions or emergency procedures, the parents will meet with the school to devise a care plan. The BoM may request a medical report to be submitted to the school by parent(s) to facilitate care plan and/or training. The medical report/training will also inform the care plan. - School implements SPHE, RSE and Stay Safe in full.
Prevention and dealing with bullying amongst pupils	- Risk of child being harmed due to a bullying of a child.	- If a parent requests that his/her child does not take part in the named programmes written consent is required and is filed within the child's profile. - The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post Primary Schools</i> .
Training of school personnel in child protection matters	- Risk of harm not being reported properly and promptly by school personnel.	- All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - <i>The Child Protection Procedures for Primary and Post-Primary Schools 2017</i> are made available to all school personnel. - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i> . - DLP and DDLP to attend PDST face to face training. All staff to view TUSLA training module and any other online training offered by PDST. - Board of management records all records of staff and board training.

		<ul style="list-style-type: none"> - Board of management records the principal's report on any child protection matters.
Use of external personnel to supplement curriculum	<ul style="list-style-type: none"> - Risk of child being harmed in the school by another child. - Risk of child being harmed due to a bullying of a child. - Risk of child being harmed due to inadequate supervision of a child. 	<ul style="list-style-type: none"> - A copy of the school's Child Safeguarding Statement is located at front door. - An SNA or teacher is always present at all times. - Regular visitors to the school, e.g. external teachers, guest speakers, are Garda Vetted or a copy of their Garda vetting is provided to the school. - Persons administering external programmes (e.g. GAA) through another body will provide the school with a copy of their Garda vetting and any appropriate insurance. - The front door is locked via a key pad system, all unknown/known visitors cannot enter the building unless access is granted. - Visitors are supervised at all times by a staff member during their visit. - Students on work placement are garda vetted if 16 or over. They do not supervise the children alone or provide one-to-one coaching/mentoring without the supervision of SNA or Teacher.
Use of external personnel to support sports and other extra-curricular activities	<ul style="list-style-type: none"> - Risk of child being harmed in the school by another child. - Risk of child being harmed due to a bullying of a child. - Risk of child being harmed due to inadequate supervision of a child. 	<ul style="list-style-type: none"> - All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - An SNA or teacher is always present at all times. - Regular visitors to the school, e.g. external teachers, guest speakers, are Garda Vetted or a copy of their Garda vetting is provided to the school.

	<ul style="list-style-type: none"> - Risk of harm to children with SEN who have particular vulnerabilities. - Risk of child being harmed in the school by volunteer or visitor to the school. - Risk of harm due to inappropriate relationship/communications between child and another child or adult. 	<ul style="list-style-type: none"> - Persons administering external programmes (e.g. GAA) through another body will provide the school with a copy of their Garda vetting and any appropriate insurance. - The front door is locked via a key pad system, all unknown/ known visitors cannot enter the building unless access is granted. - Visitors are supervised at all times by a staff member during their visit.
<p>Care of pupils with specific vulnerabilities / needs i.e. Pupils of minority religious faiths</p>	<ul style="list-style-type: none"> - Risk of child being harmed in the school by another child. - Risk of child being harmed due to inadequate supervision of a child. - Risk of child being harmed due to a bullying of a child. - Risk of child being harmed in the school by a member of school personnel. - Risk of harm due to inappropriate relationship/communications between child and another child or adult. 	<ul style="list-style-type: none"> - Children are taught to respect other cultures and beliefs. - Empathy is shown towards all pupils regardless of religious or ethnic backgrounds. - Children who do not take part in certain activities due to their religious beliefs are removed from the room under parental request. These children are supervised an SNA or the Special Education Teacher.
<p>Recruitment of school personnel including:</p> <ul style="list-style-type: none"> - Teachers / SNAs - Caretaker/ Secretary/ Cleaners - Sports Coaches 	<ul style="list-style-type: none"> - Risk of harm not being reported properly and promptly by school personnel. - Risk of harm not being recognised by school personnel. 	<ul style="list-style-type: none"> - The school adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting. - All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - <i>The Child Protection Procedures for Primary and Post- Primary Schools</i>

<ul style="list-style-type: none"> - External Tutors/ Guest Speakers - Volunteers/ Parents in school activities - Visitors/ Contractors present in school during school hours 		<p>2017 are made available to all school personnel.</p> <ul style="list-style-type: none"> - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i>. - The school complies with the agreed disciplinary procedures for teaching staff.
<p>Participation by pupils in religious ceremonies/ religious instruction external to the school</p>	<ul style="list-style-type: none"> - Risk of child being harmed in the school by a member of school personnel. - Risk of child being harmed in the school by another child. - Risk of child being harm due to a bullying of a child. - Risk of child being harm due to inadequate supervision of a child. - Risk of harm due to inappropriate relationship/communications between child and another child or adult. 	<ul style="list-style-type: none"> - All school personnel are provided with a copy of the school's Child Safeguarding Statement and risk assessment. - <i>The Child Protection Procedures for Primary and Post- Primary Schools 2017</i> are made available to all school personnel. - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post - Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Child First Act 2015</i>. - The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post Primary Schools</i>. - The School has in place a Code of Behaviour for pupils. - A risk assessment will be completed before each school outing. - Parent/guardian helpers on trips will be informed that pictures may only be taken by staff members, saved to the school computer and then deleted from their own devise. - Pupils are closely supervised by staff when transitioning from one area to another (e.g. going to the toilets, going to and from the bus) and

		<p>when interacting with staff and/or volunteers from the establishment they are visiting.</p> <p>- If an unknown adult approaches any child within the church a member of staff will approach that adult to determine his/her business.</p> <p>- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post Primary Schools</i>.</p> <p>- The School has in place a Code of Behaviour for pupils.</p> <p>- The school has in place a ban on the use of mobile phones during the school day.</p> <p>- Use of electronic devices, e.g. iPads, Chrome Books, laptops, cameras, is monitored and supervised by adults.</p> <p>- School internet is provided by PDST Technology in Education which is monitored for inappropriate content and unsuitable websites blocked.</p>
Use of ICT by pupils in school	<ul style="list-style-type: none"> - Risk of harm not being reported properly and promptly by school personnel. - Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner. - Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner. - Risk of child being harmed due to a bullying of a child. 	<p>- If an unknown adult approaches any child within the church a member of staff will approach that adult to determine his/her business.</p> <p>- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post Primary Schools</i>.</p> <p>- The School has in place a Code of Behaviour for pupils.</p> <p>- The school has in place a ban on the use of mobile phones during the school day.</p> <p>- Use of electronic devices, e.g. iPads, Chrome Books, laptops, cameras, is monitored and supervised by adults.</p> <p>- School internet is provided by PDST Technology in Education which is monitored for inappropriate content and unsuitable websites blocked.</p>
Students participation in work experience in the school	<ul style="list-style-type: none"> - Risk of child being harmed in the school by another child. - Risk of child being harmed due to a bullying of a child. - Risk of child being harmed due to inadequate supervision of a child. - Risk of harm due to inappropriate relationship/communications between child 	<ul style="list-style-type: none"> - The school adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to work experience and Garda Vetting. - If a student is under 16 years old, they must provide written consent from their attending school. - The student is fully supervised at all times.

	and another child or adult.	
Use of video, photography/ other media to record school events	<ul style="list-style-type: none"> - Risk of harm not being reported properly and promptly by school personnel. - Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner. - Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner. - Risk of child being harmed due to a bullying of a child. - Risk of storage or publication of photos of children. 	<ul style="list-style-type: none"> - The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department's <i>Anti Bullying Procedures for Primary and Post Primary Schools</i>. - The school has in place a ban on the use of mobile phones during the school day. - Written parental permission to take photos of children is obtained by the school. - Class teachers are made aware of any children in his or her class who do not have permission to be in school photos - Photos taken by staff are removed from personal devices once saved to the school computer. - Children's full names are not published with photos uploaded to the school website or class blogs. - Children are not permitted to use electronic devices (e.g. iPads, cameras, personal devices) unless under the supervision of an adult. - Children are not permitted to use camera phones during the school day or at school events. - Children starting school may be photographed for local newspapers. Parents will sign consent form to allow the school to release names of the pupils.
Late drop offs, early collection, late	- Risk of child being harmed in the school by a	

pick up, attendance	<ul style="list-style-type: none"> - member of school personnel. - Risk of child being harmed due to inadequate supervision of a child. - Risk of child being harmed in the school by another child. - Risk of neglect. 	<ul style="list-style-type: none"> - The school discusses punctuality with parents if children are regularly late. - Significant concerns in relation to timekeeping are reported to the Education Welfare Officer. - Children's attendance at school will be monitored with absence notes required for any missed days.
Lack of healthy lunch or insufficient lunch	<ul style="list-style-type: none"> - Risk of neglect. 	<ul style="list-style-type: none"> - Teacher monitor children's lunches and ensure that all children are provided with a sufficient quantity of healthy food each day. - If a child in not provided with any lunch in school, the school phones the parents are asks them to bring the lunch to school. If a lunch is not provided, the DLP or DDLP will be informed immediately and best efforts made to ensure the child is adequately fed throughout the day. - If a child is regularly provided with insufficient lunch the class teacher discusses it with the parents in the first instance. - If a child regularly has no lunch or insufficient lunch and the situation did not improve after speaking with the parents, the class teacher informs the DLP or DDLP.
Data protection	<ul style="list-style-type: none"> - Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school 	<ul style="list-style-type: none"> - Confidential documents relating to children in the school are stored securely in the school: - Hard copies are stored in locked filing cabinets in the school. - Documents are shared with staff on a need to know basis. - All teachers will be provided with a secure cabinet to store files in the classroom if necessary.

<p>Children presenting with social, emotional, behavioural or medical needs in school</p>	<p>- Risk of neglect.</p>	<ul style="list-style-type: none"> - Concerns relating to social, emotional, behavioural or medical needs are communicated to parents by phone, at collection time or through formal meetings. - Children are provided with additional support in school through the model of the Continuum of Support. This may be in the form of in-class support or withdrawal from class. Staff discuss concerns and learning targets with parents and formulate a written plan, signed by the parents. Learning targets are regularly monitored to track progress, where appropriate. - An individual care plan will be completed for children with additional vulnerabilities to ensure extra supports are in place within the school environment as required. The specific strategies outlined in this care plan will be monitored and reviewed on a regular basis to ensure the needs and supports identified are current and appropriate. - The school may recommend onward referral (e.g. to the Primary Care Team, the School Age Disability Team, NEPS, GP or CAMHS) for children presenting with significant difficulties. - Significant concerns are raised with the DLP or DDLP.
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